

**CREATIVE CAMERA CLUB
BY-LAWS SECTION**

February 2011

**ARTICLE I
IDENTIFICATION**

1. **NAME & INITIALS** – This organization shall be known as the Creative Camera Club, Inc. and may be referred to and represented by the initials CCC.
2. **USE OF THE CLUB NAME** – The name and initials of the club shall not be used for any purpose except as authorized by the Executive Committee.

**ARTICLE II
OBJECTIVE AND JURISDICTION**

1. **OBJECTIVE** – The objective of the club shall be to expose the many areas of photography to individuals of all levels of expertise/achievement in photography and to promote an interest in, and an understanding of, the art and science of photography as a non-profit organization.
2. **JURISDICTION** – The club shall hold no jurisdiction but shall oversee the supervision of the following:
 - A. To sanction an annual print show and meeting competitions;
 - B. To conduct classes and programs to groups on request;
 - C. To educate all interested individuals or groups in photography as a recreational activity;
 - D. To encourage the formation of clubs in other communities;
 - E. To enjoy the sociality incident to the recreation of photography.
3. **MEMBERSHIP IN OTHER ORGANIZATIONS** – The club shall maintain membership in other organizations, whenever appropriate, to further its objectives as decided by a majority of the membership.
4. **NEWSLETTER** – There shall be an official newsletter, which is to be sent monthly to the membership.

**ARTICLE III
MEMBERSHIP**

1. Membership in the club is open to any individual upon payment of the prescribed dues and members shall be eligible to serve on a committee and hold office in the club.
2. **AUTHORITY AND DISCIPLINE** – As a condition of membership, all individuals shall conform to the provisions of the By-Laws, Rules and Regulations of this club. Non-payments of dues shall not be a cause for discipline because club meetings are open to guests. Membership may be suspended or revoked by the Executive Committee if a member fails to conform. If a membership is suspended or revoked for any reason other than non-payment of dues, that member shall have the right of appeal to the general membership. The action of the membership at such an appeal shall be binding.

**ARTICLE IV
DUES**

1. **CLUB DUES** – The schedule of annual dues shall be \$22.00 for regular members, \$6.00 for junior members, and \$28.00 for a family. Junior membership shall be persons of high school age, under eighteen with full membership privileges except that of holding office. Junior members shall become regular members on January 1st following their eighteenth birthday. For new members the dues will be ½ the original fee if they join at the August meeting or later. Dues shall be due in January of each year.
2. **WITHDRAWAL** – Any member may withdraw from the club, however, no dues shall be refunded.
3. **DISTRIBUTION OF PROPERTY AND ASSETS** – In the event of the final dissolution of the club, its property and assets shall be distributed equally among the current members in good standing at the time of dissolution.
4. **REVISION OF DUES** – Dues may be revised by the Executive Committee not more than once in a calendar year. Any such revision must be ratified by a simple majority of the members at the next regular meeting before becoming permanent.

**ARTICLE V
MEETINGS**

1. **MEETINGS** – Meetings of the club shall occur monthly. The third Thursday of each month shall constitute the regular meeting date. Any random change can be made at the direction of the Executive Committee; however, any permanent change shall be ratified by a majority of the members at the next regular meeting before becoming permanent.

**ARTICLE VI
OFFICERS**

1. **LIST OF ELECTED OFFICERS** – The elected officers of the club shall be as follows:
 - President
 - Vice-President
 - Secretary
 - Treasurer
 - Three (3) Directors-at-Large
 - Newsletter Editor
2. **ELIGIBILITY** – Any member of the club in good standing shall be eligible to be an officer, except junior members.
3. **ELECTION** – The President, Vice-President, Secretary, Treasurer and Directors-at-Large shall be elected by the membership each October. All elected officers shall begin their duties in January following their election.

4. **TERM OF OFFICERS** – All elected officers shall serve for a period of (1) year except for the Directors-at-Large specified below. Nothing in these by-laws shall prohibit an officer from being elected to successive terms.
5. **TERM OF DIRECTORS-AT-LARGE** – In each election year, a Director-at-Large shall be elected for a three (3) year term. If a person is elected to replace a Director who, for any reason, was unable to serve their full term, that Director shall serve out the remaining time of the replaced Director-at-Large.
6. **COMPENSATION** – Elected officers shall receive no compensation for the performance of their duties.
7. **RESIDENCY REQUIREMENT** – There shall be no residency requirement for any office.
8. **DUTIES OF THE PRESIDENT** – The President shall:
 - A. Be the Chief Executive Officer of the club;
 - B. Preside at all meetings of the club and the Executive Committee;
 - C. See that all By-Laws, Rules and Regulations are strictly enforced;
 - D. Decide any question concerning the interpretation of the By-Laws, Rules and Regulations which may be submitted to the club in writing by any member, except that any such decision shall be subject to approval, rejection or revision by the majority of the membership;
 - E. Appoint members to all committees of the club and may substitute or cancel a committee appointment at any time;
 - F. Cast the deciding vote whenever a tie vote occurs;
 - G. Perform such other duties that usually appertain to the office of the President;
 - H. Call for reports of the standing committees at least annually
9. **DUTIES OF THE VICE-PRESIDENT** – The Vice-President shall:
 - A. Serve as assistant to the President;
 - B. Perform duties that are delegated by the President;
 - C. Perform all duties of the President in absence or disability of the President;
 - D. Be responsible for all club equipment;
 - E. Conduct all meeting competitions and be in charge of tabulating results of voting;
 - F. Be responsible for preparation of meeting room for all meetings.
10. **DUTIES OF THE DIRECTORS-AT-LARGE** – The Directors-at-Large shall be members of the Executive Committee and shall vote on all matters brought before them. The educational workshops will be coordinated each year with the director in the second year of service.
11. **DUTIES OF THE SECRETARY** – The Secretary shall:
 - A. Keep complete records of all meetings and the club’s “Levels Program”; (provided however, the President may appoint a member to manager the “Levels Program”);
 - B. Be responsible, along with the President, for filing all reports;

membership. In the case of a vacancy in the office of President, the Vice-President shall become the President.

8. **VOTING** – Voting by proxy is disallowed.

ARTICLE VIII COMMITTEES

1. **LIST OF STANDING COMMITTEES** – The standing committees of the club shall be:

Public Relations
Program

2. **MEMBERSHIP** – Each standing committee shall consist of not less than three (3) nor more than five (5) members of the club in good standing. The Chairman shall be designated. These members shall be appointed by the President within one (1) month after election of the President and shall perform such duties as may be designated herein or as authorized by the Executive Committee or the President
3. **DUTIES OF THE PUBLIC RELATIONS COMMITTEE** – The Public Relations Committee shall devise ways and means of developing a better understanding of the objectives of the club and inspiring an increased appreciation and participation in photography. The committee shall be involved with the material and media through which the public may receive a better knowledge of the ideals, objectives, programs and achievements of the club and its members. The committee shall be responsible for providing new members with a copy of the By-Laws, Rules and Regulations and shall serve in the capacity of a hospitality committee.
4. **DUTIES OF THE PROGRAM COMMITTEE** – The Program Committee shall be responsible for securing top level individuals recognized in the photography field as well as accomplished club members to provide programs for the membership. With the approval of the Executive Committee, expenses may be reimbursed or an honorarium given to non-member program speakers.
5. **REPORTS** – The activities of the standing committees shall be reported whenever the President or the Executive Committee, in their respective sole judgment, deems such reports appropriate or expedient. However, reports shall be presented to the membership at least annually.
6. **SPECIAL COMMITTEES** – The President shall have full power to appoint members to special committees as deemed appropriate.

ARTICLE IX AMENDMENTS

1. Amendments to the By-Laws, Rules and Regulations can occur by a simple majority vote of members present at a regular meeting of the club and shall have immediate effect.
2. Any amendments to the By-Laws, Rules and Regulations shall be published in the forthcoming newsletter.

RULES AND REGULATIONS SECTION

EDUCATIONAL WORKSHOPS

The Executive Committee shall present at least four workshops per year covering fundamentals of photography. Basic equipment operation and components of good photographs including composition, exposure and focus must be covered in depth each year. Other subjects may be included as circumstances permit.

This rule does not limit the number of workshops to only four, nor does it limit the subject matter for the workshops.

ANNUAL PRINT COMPETITION AND EXHIBITION

- 1. ENTRY QUALIFICATION** – Entry in the Annual Print Competition and Exhibition is limited to those who have attended at least six (6) club meetings and/or club functions as a paid member during the calendar year in which the show occurs and prior to the month of the show.
- 2. ELIGIBILITY** - Any image may be eligible for the annual print competition provided that the image has not been entered in a previous annual print competition. Images determined to be inappropriate for display by the exhibit host and/or the Executive Committee will not be accepted or exhibited.
- 3. QUANTITY** – Unless modified by the Executive Committee, a maximum of five (5) prints (black and white, color or both for a total of five prints) may be entered. No more than three (3) prints may be entered in any one category.
- 4. WHEN** – The Executive Committee shall determine the time and date
- 5. WHERE** – The Executive Committee shall determine the location
- 6. SIZE OF PRINTS** – Unless modified by the Executive Committee, the overall maximum area of the print shall not be more than 384 square inches (Example: 16 x 24 inches). The print may be matted in any color and the overall area of the mat (including the picture) shall not be more than 768 square inches (Example: 24 x 32 inches) with the longest dimension being not more than 60 inches. There is no minimum size. The print must be framed in a simple metal frame of any color and must have sturdy wire on the back to allow hanging.
- 7. CATEGORIES**-The Executive Committee shall review all Annual Print Competition and Exhibition categories annually. This review shall consider current member interest and participation in all categories as well as requests from the membership for the consideration of additional categories or for the modification of existing categories. Any changes to the categories set forth below, other than the Wild Card category, shall be announced to the general membership no later than the February newsletter of the year in which the change will take effect.

There may be color and black and white/monochrome entries in each category. The categories shall be A) fauna, B) flora, C) still life, D) natural pictorial, E) hand of man pictorial, F) portrait, G) creative/abstract, H) sports, I) photojournalism, J) composite prints, and K) wild card. The definition for each category is as follows:

- A) Fauna – Any photo with animals or animal life as the primary subject.
- B) Flora – Any photo with plants or plant life as the primary subject.

- C) Still Life – An image composed of inanimate objects, over which the photographer has total control.
- D) Natural Pictorial – Natural objects must be the focal point. Man made objects can be included as minor elements.
- E) Hand of Man Pictorial – Man made objects must be the focal point. Natural objects may be included as minor elements.
- F) Portrait – A photograph primarily of a person, especially of the face. i.e. A description, portrayal, etc., of a person.
- G) Creative/Abstract – An image that does not depict objects realistically but rather in patterns or forms of lines, masses, or colors.
- H) Sports – Any recreational activity.
- I) Photo-Journalism – Story-telling photographs of “Man and Man’s Environment.” This category includes documentary, contemporary life, illustrative, sports, news and human interest. Special emphasis is given to life in our world.
- J) Composite Prints – Any photograph where more than one image was combined, outside of the camera or initial imaging process, to make the final print.
- K) Wild Card - The Executive Committee may elect to establish one wild card category for any Annual Print Show and Competition. A wild card category may be in addition to the categories set forth above. The subject and conditions governing any wild card category shall be announced to the general membership not later than the July newsletter preceding the Annual Print Show and Competition.

8. AWARDS – The Annual Print Competition shall have awards as follows:

- A. Each entry may receive a maximum of two awards. One from the panel of judges and one Club Choice award.
- B. An impartial panel of judges shall decide overall best of show entries and competition category awards. There will be awards for Best of Show, Best Color and Best Black and White. Four (4) awards may be awarded in each category: first place, second place, third place and honorable mention. If there are less than four (4) entries in a category, after the removal of any best of show winners, the judges shall award place awards as may be appropriate to the circumstances.
- C. The club will determine by written secret ballot the best entry in each of the categories. If there is only one print in a category, the ballot shall provide for a Yes (the print should receive the club choice award) or No (no club award should be given in this category). The winner in each category will receive a Club Choice Award.
- D. Levels Points shall be awarded for each of the above awards as set forth in the provisions of the Level’s program.

9. JUDGING – Prints will be judged by at least three (3) photographers selected by the Executive Committee. The judges shall come from varied photographic specialties whenever possible. Photographs will be judged on the basis of technical quality, impact and overall neatness. They are not to be judged on matting or framing. The judges shall not have the authority to move a print from the category in which it is entered. Duplicate awards shall not be given. The Executive Committee shall issue instructions in conformance with the Rules and Regulations to each judge.

10. IDENTIFICATION – Each print must include identifying data and the category in which it is entered on the back to insure proper credit of the owner and shall not have the owners name visible on the front at the time of judging.

11. An identifying name card will be placed on or near each print following judging and the distribution of awards.

12. Members entering black and white prints in the annual print competition shall have their points counted toward the Black & White Photographer of the Year award.
13. Members entering color prints in the annual print competition shall have their points counted toward the Digital Color Photographer of the Year award.

MEETING COMPETITIONS

1. There shall be member competitions at selected monthly meetings. The Executive Committee and the membership shall determine the number of competitions. The number of meeting competitions shall be no less than 4 and no more than 12.
2. Meeting Competition Categories shall be selected from a survey of the membership. The Executive Committee shall see that the categories are published in the monthly newsletter as early as practical prior to the beginning of each calendar year.
3. Meeting competitions shall be open to current members and shall be limited to a maximum of three entries per competition.
4. Meeting competitions shall be divided into 8 classes. There shall be a digital class in color for beginners, intermediate and advanced photographers. There shall be a print class in black and white for beginners, intermediate and advanced photographers. There shall be a black and white print class and a digital color class for youth and high school. Any competition points earned in one class cannot be transferred to another.

The classes are defined as follows:

- A) Youth – All individuals that are in 8th grade and younger. These individuals may compete with black and white prints or digital color images. Persons competing in this class shall have the opportunity to move up in class at any time if they so desire.
- B) High School – All individuals that are in grades 9 through 12. These individuals may compete with black and white prints or digital color images. Persons competing in this class shall have the opportunity to move up in class at any time if they so desire.
- C) Beginner Digital Color – A beginner is any individual who is new to photography and/or feels that they have mastered very few of the basic skills in this area of photography or who has started or is taking basic photography classes to improve their skills. Those who are in the beginner color class and who have won a total of four (4) or more first place awards in the meeting color competitions and/or annual print competition or receive the beginner digital color photographer of the year award must move to the intermediate class at the end of the year. Beginners shall have the opportunity to move up in class at any time if they so desire.
- D) Intermediate Digital Color – This includes individuals who are not professionals or advanced photographers and feel that they are beyond the beginner stage. Those who are in the intermediate color class and who have won a total of four (4) or more first place awards in the meeting color competitions and/or annual print competition or receive the intermediate digital color photographer of the year award must move to the advanced class at the end of the year. Intermediates shall have the opportunity to move to the advanced class at any time if they so desire.

- E) Advanced Digital Color – An advanced individual is anyone who feels that they are advanced in their photographic skills or who has advanced through another class. All professional photographers must enter the advanced class in all competition categories. A professional is defined as a member that derives at least one-half of his/her gross annual income from the sale of photographs.
- F) Beginner, Intermediate and Advanced Black & White Print Classes – All black and white or monochrome prints shall be entered in one of these classes (except as noted in subsections A and B). There shall be beginner, intermediate and advanced classes for the meeting black and white print competitions. Beginners, Intermediate and Advanced photographers are as described in subsections C, D and E above. Any black and white digital entries shall compete in the appropriate digital color class. Those who are in the black and white beginner or intermediate class and who have won a total of four (4) or more first place awards in the meeting black and white print competitions and/or annual print competition (black and white section) or receive the beginner or intermediate black and white photographer of the year award, must move up in class at the end of the year. Beginners and Intermediate shall have the opportunity to move up in class at any time if they so desire.
- G) In order to receive points toward Photographer of the Year in any class, certain conditions have to be met. During the regular monthly competitions there must be a minimum of two entrants in a given class for a competition to take place in that class. A sole entrant in a class will not receive points toward Photographer of the Year. There must be a minimum of two competitions in a class during the year for any entrants in that class to accumulate any points toward Photographer of the Year. No Photographer of the Year will be awarded in a class if no Photographer of the Year points have been accumulated in that class during monthly competitions.
- H) For the purpose of counting first place awards, the following annual print competition awards shall be considered to be the same as first place awards: Club's Choice, Best of Show, Best Color Print and Best Black and White Print.
5. Individuals in any class who have entered at least 50% of the total number of possible entries during a calendar year, in that particular competition class, (including meeting competitions and the annual print show) and failed to win an award during the calendar year shall be allowed to move down to the next lower class beginning with the new calendar year. Professionals shall not be granted this option.
6. Meeting competition entries are restricted to digital color images or prints. Prints may be no larger than 8 1/2" x 11" outside dimensions. If matting or mount board is used on a print, it must be securely attached and no larger than 8 1/2" X 11" in size. Annual print competition size restrictions are as set forth under the provisions for the Annual Print Competition and Exhibition.
7. All entries must be related to the monthly assigned subject, but creative techniques such as double exposure, spliced slides, superimposed titles, etc. shall be permitted, unless there is a conflict with the competition category descriptions.
8. All digital entries should include the photographer's name in the filename. All print entries shall have the photographer's name on the back. The name should not be visible during competition.
9. No digital image or print that has won an award in CCC meeting competition may be entered in any CCC meeting competition thereafter. Entries that have won an award in meeting competition may be entered in the annual print show according to the rules of that show.

10. Criteria for Judging – Meeting competitions will be judged in accordance with criteria established by the Executive Committee.
11. Each entry is scored as a 5, 4, 3, 2 or 1 with 5 being the best score and 1 being the least score. Awards are based upon the highest scores. In the case of a tie, the entry that receives the most number of 5's wins. Should a tie still exist, the most number of 4's, 3's, and 2's shall be used as tiebreakers.
12. Ribbons may be awarded in each class for first, second, third and honorable mention, provided that there are at least five (5) entries in that class. When less than five images are entered in a class, awards shall be as follows:
 - Four images: 1st, 2nd and 3rd places only
 - Three images: 1st and 2nd places only
 - Two images: 1st place only
 - One image: 1st place only if the average score is 3.0 or higher.
 (See Level's Program for the designation of points awarded in monthly competitions.)
13. The selection of award winners shall be made by all individuals present, members and guests, or by one or more outside judges.
14. It is permissible for a current member to have his/her entries presented by another person in attendance. Members do not have to be present to enter the meeting competitions.
15. AGE OF IMAGE – There is no age restrictions on images submitted in meeting competitions.
16. COMPETITION YEAR – The competition year is defined as one (1) calendar year, January 1 through December 31.

LEVEL'S PROGRAM

1. The club level's program is designed to award points to members regardless of competitive class and shall take into consideration the involvement of the members in meeting competitions, annual competitions, competitions of other clubs, special competitions, and involvement in the activities of the club in general.
2. The point system is established as follows:

ITEMS 1 THROUGH 22 APPLY TO CCC ACTIVITIES

ACTIVITY	POINTS
1. Attend CCC meeting	1
2. Entry in CCC meeting or annual competitions (points per entry)	1
3. 1 st place (meeting or annual competition)	10
4. 2 nd place (meeting or annual competition)	8
5. 3 rd place (meeting or annual competition)	7
6. Honorable mention (meeting or annual competition)	6
7. Annual Print Competition: Best of Show	20

8. Annual Print Competition: Best Color or Best Black and White	15
9. Annual Print Competition: Club Choice in each category	12
10. Chair CCC annual print competition	10
11. Help with annual print competition	5
12. Serve as president – per year	15
13. Club officer/director – per year	12
14. Chair a committee	8
15. Member of committee	5
16. Present CCC program, workshop, or seminar	8
17. Present CCC mini-lesson	3
18. Organize/co-organize CCC outing, field trip, etc.	5
19. Attend CCC field trip	3
20. Advance in class (once per class)	5
21. Bring in new member who was not previously a CCC member	5
22. Exhibit prints at selected CCC site. One point per print for duration of exhibition of prints at that site, with a maximum of 2 points per exhibitor at each site. Limited to 12 points maximum per year.	1

Note: A minimum of 50% of points earned during any calendar year Must come from club related activities. These items are listed above. No more than 50% of points earned during any calendar year may come from non-CCC club sponsored activities. These items are listed below.

23. Attend any photography class (3 days minimum)	5
24. Attend any photo workshop/weekend open to public and not requiring another organizational membership.	3
25. Compete at any photo weekend or photo competition. Competition must be open to the public and not require another organizational membership. Points same as applicable CCC competition points except “Best of Show” is 15 points.	
26. Organize non-CCC sponsored exhibition. All CCC members must be allowed to exhibit. Exhibit must be open to the public. Limited to 15 points per year.	5
27. Present photography program to another photo club. Attendance at program must be open to the public and not require another organizational membership. Not to be done for pay other than reimbursement for expenses. Limited to 30 points maximum per year.	6
28. Present photography program to a non-photography club or other organization. Attendance at program must be open to the public and not require another organization membership. Not to be done for pay other than reimbursement for expenses. Limited to 16 points maximum per year.	4
29. Present an exhibit containing a collection of 10 or more personal works in a gallery, art exhibit or arts and craft fair open to the public. Membership in the club should be clearly shown in the exhibit. Limited to 20 points maximum per year.	4

3. The levels established by accumulation of points is as follows:

- Level 1 = 75 points
- Level 2 = 150 points
- Level 3 = 300 points
- Level 4 = 600 points
- Level 5 = 1,000 points
- Level 6 = 1,500 points
- Level 7 = 2,000 points
- Level 8 = 2,500 points
- Level 9 = 3,000 points

Level 10 = 6,000 points

4. Members shall be given a certificate/award at the final meeting of the year upon the achievement of each level.
5. Any amendment to the level's program shall become effective immediately and shall not retroactively affect any member's point standing.
6. Members shall be responsible for notifying the person responsible for tabulating the Level's Program points of activities outside the club in which points are earned. Members must submit this information within ninety (90) days following the completion date of the activity. Any submission not meeting the ninety (90) day timeline will not be counted. Any past CCC member, who has not been a paid member for five years or more, shall lose all past levels points.
7. At least twenty (20) percent of each level's points must be earned in photographic competitions.

ANNUAL CLUB AWARDS

1. Executive Committee shall present annual club awards to all eligible members in the month of December at a time and date as set.
2. The following awards shall be presented to appropriate members as determined by established Photographer of the Year criteria:
 - A) The Digital Color Photographer Of The Year Award – There shall be a plaque presented to the individual in the beginner digital color class, intermediate digital color class and advanced digital color class who has earned the highest number of combined points in competition in the meeting digital color competitions and annual print show (color section).
 - B) The Jim Melon Black & White Photographer Of The Year Award – There shall be a plaque presented to the individual in the beginner black & white class, intermediate and the advanced black & white class who has earned the highest number of combined points in meeting black & white print competitions and the annual print show (black & white section).
 - C) There shall be a Certificate of Achievement presented to the individuals in both the Youth Class and the High School Class who have earned the highest number of Photographer of the Year points in their competition classes.
 - D) Miscellaneous awards – The Executive Committee may present other awards to members who have demonstrated some type of outstanding service to the club or who have reached some type of outstanding milestone in the field of photography.